

**Student Exchange Program Information Sheet
Academic Year 2024**

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Management Team	<p>Director Assoc. Prof. Dr. Witaya Wannasuphoprasit, Email: witaya.w@chula.ac.th</p> <p>Deputy Director of Innovation for Education and Research Prof. Dr. David Banjerdpongchai Email: david.b@chula.ac.th</p>
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IMPORTANT DATES		
Schedule	Fall Semester	Spring Semester
Nomination Deadline	31 st March 2024	31 st August 2024
Application Deadline	7 th April 2024	7 th September 2024
Notification of Decision	30 th June 2024	30 th October 2024
Course Registration	2 nd week of July	2 nd week of December
Orientation Session	2 nd August 2024	3 rd January 2025
First day of class	5 th August 2024	6 th January 2025
Last day of class	22 nd November 2024	25 th April 2025
Midterm Exam Period	23 rd -27 th September 2024	3 rd -7 th March 2025
Final Examination	25 th November–9 th December 2024	28 th April – 14 th May, 2025

ADMISSION REQUIREMENTS

GPA: Preferable minimum 2.75 using 4.0 system

English Proficiency: If the applicant is non-native speaker of English, please provide the score of the test within 2 years by the application deadline.

- **TOEFL:** *Internet-based: 79 Computer-based: 213 Paper-based: 550*
- **IELTS:** Overall band: 6.0
- **TOEIC:** 670
- Certificate of English competence of student's home institution

APPLICATION PROCEDURE

Step one: Nomination by Partner University

Nomination for each student must be completed by coordinator at partner university. To nominate your students, please fill out all required information in the form we have provided through exchange program Coordinator's email.

Nomination period starts in **March for the Fall Semester** and in **August for the Spring Semester**.

Step two: Online Application by Students

After you have submitted the nomination of your students, we will send email to nominated students the instruction to complete the application. They are required to fill in and upload the documents in the online application. With the following documents, their applications to exchange program will be completed:

1. A student's passport
2. A reference letter from academic advisor
3. An official academic transcript
4. An English proficiency score record for non-native speakers of English or letter of proof of English Proficiency from your home university.
5. Statement of Purpose
6. Nomination Letter from student's home university
7. Colored photograph of student with a **white background. Please wear white plain shirt with collar, no jewelry, no head wear or dark lens glasses, avoid smiling and showing teeth.**

Step three: Approval of Inbound Exchange students Application

After the application ends, ISE will propose inbound exchange application to the program committee and Faculty of Engineering Board for approval.

Step four: Notification of Decision

ISE will notify the decision to inbound exchange applicants and send all necessary documents including acceptance letter, letter to obtain students visa and academic calendar.

Step five: Notification of Course Registration

ISE will send the inbound exchange students the information package including student ID, CUNET Account, instruction for student enrollment and course registration, course lists, academic advisor information, extracurricular activities and pre-arrival survey form.

COURSE INFORMATION																												
Language of instruction	English																											
Course Details	Bulletin: http://www.ise.eng.chula.ac.th/current-students/bulletin-guide-book <i>**Please refer to the update course lists offered in each semester in the information package which sent to inbound exchange students according to notification of course registration **</i>																											
Number of courses and credits	<ul style="list-style-type: none"> Students can take courses as long as they have enough basic background and no schedule conflict. Most of the lecture courses are generally 3 credits. Maximum credits per semester are 22 credits which is 7 courses <p><i>Remark: According to the exchange program practice, inbound exchange students are allowed to take only one course offered by other faculties in Chulalongkorn University.</i></p>																											
Study hours	<ul style="list-style-type: none"> A lecture course requires 3 hours of class attendance per week and 6 hours of self-study per week. The course covers 15 weeks. The total of lecture hours per course is 45 hours. 																											
Course Registration	<ul style="list-style-type: none"> Inbound Exchange Students must register courses at the time schedule by registrar office. Course registration schedule and course lists will be directly sent to student's email. The courses registration is done online via the website of the Office of the Registrar, Chulalongkorn University. If inbound exchange student does not complete the course registration during the registration period, late course registration can be done when the semester starts and there will be a late registration fee 300 baht per day. Each course has a limited number of available seats. The course registration is not guaranteed. We ask inbound exchange students to be flexible with their course preferences. 																											
Class Attendance	<ul style="list-style-type: none"> A minimum attendance for class participation of students is 80 percent, otherwise he/she will not be allowed to attend the examination. 																											
Grading System	<ul style="list-style-type: none"> Student's grade will be evaluated as follows: <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Letter grade</th> <th>Definition</th> <th>Grade point</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Excellent</td> <td>4.0</td> </tr> <tr> <td>B+</td> <td>Very good</td> <td>3.5</td> </tr> <tr> <td>B</td> <td>Good</td> <td>3.0</td> </tr> <tr> <td>C+</td> <td>Fairy Good</td> <td>2.5</td> </tr> <tr> <td>C</td> <td>Fair</td> <td>2.0</td> </tr> <tr> <td>D+</td> <td>Poor</td> <td>1.5</td> </tr> <tr> <td>D</td> <td>Very poor</td> <td>1.0</td> </tr> <tr> <td>F</td> <td>Fail</td> <td>0</td> </tr> </tbody> </table>	Letter grade	Definition	Grade point	A	Excellent	4.0	B+	Very good	3.5	B	Good	3.0	C+	Fairy Good	2.5	C	Fair	2.0	D+	Poor	1.5	D	Very poor	1.0	F	Fail	0
Letter grade	Definition	Grade point																										
A	Excellent	4.0																										
B+	Very good	3.5																										
B	Good	3.0																										
C+	Fairy Good	2.5																										
C	Fair	2.0																										
D+	Poor	1.5																										
D	Very poor	1.0																										
F	Fail	0																										
Transcript	<ul style="list-style-type: none"> Transcript will be available in 1 month after the semester ends. The original copy and digital copy of transcript will be sent directly to home university coordinator's email. 																											

FURTHER INFORMATION	
Acceptance Letter and Visa Letter document	<ul style="list-style-type: none"> • ISE will issue the acceptance letter and letter to obtain Visa for accepted inbound exchange applicants. • The digital copy will be sent to accepted inbound exchange applicants and original copy will be sent to exchange program coordinator.
Applying for student Visa (ED Visa)	<ul style="list-style-type: none"> • Accepted inbound applicants must apply a Non-Immigrant ED visa (student visa) prior to departure to Thailand from the Royal Thai Embassy or Consulate in their country.
Visa Extension	<ul style="list-style-type: none"> • Student visa will be valid for 90 days counting from first date of entry to Thailand. • Inbound exchange students will receive the arrival immigration stamp on their passport. It is student responsibility to check the visa expiration date. • One month before visa expiry date, inbound exchange students must extend their student visa in order to stay until the end of exchange program. Inbound exchange students can request for a visa extension document with International Affairs staff at ISE office.
Health Insurance	<ul style="list-style-type: none"> • Accepted inbound exchange applicants must have valid travel insurance from their home country that cover their exchange period. • Inbound exchange students are required to obtain Chulalongkorn University health insurance. The health insurance fee is THB 2,000 (approximately US \$65) per person. This health insurance will cover medical care and treatment in both the in-patient department (IPD) and the out-patient department (OPD) for the entire academic year.
Living Expense, excluding accommodation.	<ul style="list-style-type: none"> • Expense for meals, transportation, mobile service, and others THB15,000 = USD 500 per month.
Student Uniform	<ul style="list-style-type: none"> • Inbound exchange students have to wear the student uniform when attending classes, taking exams and accessing the university facilities during the office hours. • Student uniforms can be purchased at the CU cooperative store on the campus.
Buddy Program	<ul style="list-style-type: none"> • Buddies are current Faculty of Engineering's students who volunteer to support inbound exchange students for their adaptation into the life and culture in Thailand as well as assist exchange students in various activities at the university.
Planned extracurricular activities	<ul style="list-style-type: none"> • Orientation for Inbound Exchange Students • First Meet with Thai Buddy • Community Service and Cultural Trip • Thai Cooking Class • Farewell Dinner

<p>On Campus Accommodation</p>	<p>CU i-House</p> <p>Address: 268 Chulalongkorn Soi 9, Charasmuang Road, Wangmai, Pathumwan, Bangkok, 10330 Thailand Tel: +662 217 3188, Fax: +662 217 3111 Website: https://pmcu.co.th/cu-i-house/</p> <p>Daily room rate: USD35 = THB 1,000</p> <p>Monthly room rate for studio type (excluding electricity and water) A contract of longer than 6-months THB 13,000 = USD 430 A contract of less than 6-months THB 14,000 = USD470</p> <p>Monthly room rate for family type (excluding electricity and water) THB 22,000 = USD 730</p> <p>Student can reserve the room at CU i-House 3 months before the arrival date at this reservation from</p> <p>https://docs.google.com/forms/d/e/1FAIpQLSeeNB7VViUB78MjkANkZvLOY0FQ9UZxmVrwMvSw9YbOsfIDjQ/viewform</p> <p><i>Remark: Please note that there is a high demand of on campus accommodation. You may be put on the waiting list. The staff at CU i-House will contact you when there is an available room. You may need to rent an off-campus apartment as an alternative accommodation during the waiting period.</i></p>
<p>Off Campus Accommodation</p>	<p>There are a number of apartments available close to the university. Rents can range from 8,000 – 15,000 baht per month, depending on amenities and location. Please contact ise_exchange@chula.ac.th for more information.</p>